



Borough of NORTHAMPTON Pennsylvania

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Board of Health
Theodore J. Veresink, Health Officer
tveresink@gmail.com

SPECIAL EVENTS FORM FARMERS' MARKET

Must be completed and submitted to the Board of Health at least one (1) week prior to the proposed event.

FOOD VENDING-License & Inspection Fees:

\$50.00 – OUTDOOR FARMERS' MARKET

Event Name: Northampton Farmers' Market

Event Description (be specific): Farmers' Market

Event Dates: _____

Event Location: _____

Vendor Name: _____

Legal Ownership: _____

Contact Person(s): _____

Address: _____

Phone #: _____ Email: _____

Organization (if applicable): _____

Contact Person(s): _____

Phone #: _____ Email: _____

Food Products	Site of food preparation	Site of food storage

Will there be any cooking grease or other potential fire hazards? () Yes () No

Do you anticipate serving or selling alcohol during the event? () Yes () No

Event Checklist:

The following items must be submitted in order for your permit to be processed:

- Special Event Application with \$50.00 fee
- Current Food Employee Certification
- Copy of Comprehensive Policy of Public Liability Insurance, minimum of \$500,000, listing the Borough of Northampton as additional insured
- Copy of current Department of Agriculture Inspection/License, if applicable
- Copy of Fictitious Name registered with the State
- Menu (if applicable)

Certification/Hold Harmless

Vendor warrants that it is and will be at all times during said event in full compliance with all applicable laws, regulations and ordinances. Vendor, his successors, heirs, assigns, executors and administrators shall defend and hold harmless the Borough from claims or liability, contingent and otherwise for injury to or death of any person or persons or damage to real or personal property arising in or by reason of or in connection with the vendor's negligence, whether sole or joint and vendor shall pay all judgments, interests, costs, legal and other expenses arising out of or in connection herewith. Unless otherwise agreed in writing by the Borough, vendor shall furnish the Borough with a comprehensive policy of public liability insurance insuring the Borough and its agents, officers and employees against claims of liability, contingent and otherwise for injury, death, damage or by reason of or in connection with the vendor's negligence to defend against all such claims, demands, actions or legal proceedings and to pay all costs arising out of or in connection therewith.
The limits of liability of such policy shall be not less than \$500,000.00 combined single limits for bodily injury.

Vendor has read Certification/Hold Harmless and herein executes same and warrants that the undersigned is duly authorized to act for the vendor as set forth herein.

Please be advised the Health License will be issued upon completion of the health inspection.

Signature, Titles & Date:

(Internal Use)
Amount Paid: _____ License # _____

Theodore J Veresink, Health Officer *Date*
tveresink@gmail.com

6 REASONS

You Will Be Rejected From Food Vending At a Borough of Northampton Special Event

1. A hand-washing station must be available at your site including hand soap and individual paper towels. Towelettes, hand sanitizer and other substitutes **ARE NOT** to be used as a primary hand-washing step.
2. All surfaces shall be clean and sanitary during the entire event. **NO EXCEPTIONS!**
3. All food shall be stored in a controlled setting, maintaining product temperature throughout the day. Refrigeration temperature shall be 41° F or below. Freezer temperature shall be frozen to the touch.
4. Workers shall have the appearance of food service personnel including clean apparel, clean-shaven, hair restraints, etc.
5. All food shall be purchased from approved purveyors and shall be contained in **LEAK PROOF** containers. Labeling is important to designated food products. Documentation may be required so bring your receipts with you.
6. At least one worker must have a Food Employee Certification.