



JOHN A. KEPPEL
SEALER

COUNTY OF NORTHAMPTON
DEPARTMENT OF ADMINISTRATION
DIVISION OF WEIGHTS & MEASURES
NORTHAMPTON COUNTY GOVERNMENT CENTER
669 WASHINGTON STREET
EASTON, PENNSYLVANIA 18042-7471
PHONE # 610-829-6223
FAX # 610-829-1120

To all Farm Market Managers / Coordinators:

Subject: Farmers Markets & Farm Stands Compliance Requirements

I would like to enlist your assistance in reaching out to the members of the Buy Local Buy Fresh organization / Independent Farmers who participate in your local farm markets or who might operate a farm stand independently. As you may / or may not know the County of Northampton maintains a Division of Weights & Measures through the county's ongoing Memorandum of Understanding with the Pennsylvania Department of Agriculture. The Division of Weights & Measures is authorized through the Consolidated Weights & Measures Act, Title 3 Pa C.S.A. Chapter 41, with additional regulations found in Title 70, and County Ordinance #03-411(amended). The Division is responsible for the certification and testing of all commercial weighing and measuring devices used within the County of Northampton and for maintaining compliance with all applicable local, state and federal regulations.

Unfortunately, most vendors are not aware that the County of Northampton maintains a Weights & Measures Division and that the County also instituted an Annual Registration and Fee Program in 2004. The Ordinance #03-411(amended) requires an annual registration license/permit fee for all weights and measuring devices to be obtained before conducting business in the county, a copy of the Device Licensing Application is attached. The Ordinance further establishes the requirements for obtaining a permit and setting forth penalties for non-compliance.

In recent audits of Northampton County Farmers Markets and Independent Farm Stands, W&M found numerous vendors without current Pennsylvania Department of Agriculture (Title 3) or Local Weights & Measures Seals in violation of not only Title 3, County Ordinance #03-411 but also the Farm Market Participation Agreements of many local Farmers Markets.

The County of Northampton Weights & Measures Division will assist any local farmers in becoming compliant with all Federal, State and Local regulations as well as Farmers Market Participation Agreements as they affect not only the farmers but all who participate in the Buy Local Buy Fresh program. W&M will come to the vendor's farm or meet them at any of the Farmers Market locations to inspect and certify their weight and measures devices. All it takes is a phone call/email to set up an appointment. A second option is available if cost is a concern and that is to "BOX" all products by use of pint or quart containers etc. Either method is acceptable.

Respectfully,

John A. Keppel
County of Northampton
Sealer | Division of Weights & Measures
610.829.6223
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**County of Northampton
Division of Weights & Measures
201_ Device Licensing Application**

License Fees are due by March 1, 201_
Or before the start of a new business
Date of Application _____

Mail To: **County of Northampton
Weights and Measures
669 Washington St.
Easton, PA 18042-7471**

Questions:
610.829.6223
610.829.1120 Fax

Application is hereby made for a **Device License** for the year 201_ as required by the Codified Ordinances for the County of Northampton as amended by County Council.

Date Business or Business Activity started (within the County of Northampton) _____

Business Name* _____
Business Location Address (Do not use PO Box) * _____ City _____ State _____ Zip _____
Legal Name (if different from Business Name) _____ Phone* _____
Mailing Address Contact Person * _____ Email Address _____
For License Fee Street or PO Box* _____ City* _____ State * _____ Zip * _____
Type of Entity: Sole Proprietor Service Corporation S-Corporation
Business Classification: Wholesale Retail Service Rental Manufacturing
Nature of Business (brief description) _____ Fax _____

List Principal Owners, Partners or Officers (Attach additional sheet if necessary)

Name & Title	Home Address (No PO Box)	Home Phone #

Have you ever been issued a Device License by the County of Northampton before? Yes No

If yes, give the name the license was issued under: _____

If you do not own your business location in the County of Northampton, list landlord _____

Give name, address (excluding PO Boxes) of other places of business, Parent Companies (if subsidiary) within or outside of the County of Northampton. (Attach additional sheet if necessary)

Weights and Measures Device	Quantity	Fee	Device Total
Scales: Up to 1,000 lbs. capacity	_____	\$25.00	_____
Over 1,000 lbs. capacity	_____	\$100.00	_____
Fuel Dispensers: \$25 per grade	_____	\$25.00	_____
Vehicle Tank Meter	_____	\$60.00 per Device	_____
Liquid Petroleum Gas (LPG) Meter	_____	\$50.00 per Device	_____
Compressed Natural Gas (CNG) Meter	_____	\$50.00 per Device	_____
Coin Counting Device	_____	\$50.00 per Device	_____
Grain Moisture Meter	_____	\$25.00 per Device	_____
Timing Device	_____	\$ 5.00 per Device	_____
Scanning Sites/ Universal Product Code/ Price Look-Up:			
\$50.00 (3 or less checkouts)	_____	\$50.00 upc/plu (3 or Less)	_____
\$100.00 (4 to 6 checkouts)	_____	\$100.00 upc/plu (4 to 6)	_____
\$200.00 (7 or more checkouts)	_____	\$200.00 upc/plu (7 or More)	_____

Total Device Fees and Amount Due for Licensing: \$ _____ #

Note: # This is your registration only. W & M will send you an invoice after your application has been reviewed. See reverse for instructions. * *Required information.*

I verify that the statements made herein are true and correct. I understand that false statements made herein are subject to the penalties of 18 PA. C.S. 4904 relating to unsworn falsification to authorities.

Authorized Signature _____ Date _____